SACNAS Meeting 3 Minutes
November 13, 2014
Start: 5:30 p.m.
7 members present

I. Announcements:
   a. Eugene Maker Space Expo: Saturday November 15 11am-4pm at 687 McKinley St. Suite #2. Have access to tools and collaborate with others on hobby projects!

II. Jim Prell’s presentation on science elevator talks
   a. When and why elevator talks are important
   b. Elevator talk content
   c. Common pitfalls in elevator talks
      i. Remember to tailor your elevator talk to your audience
      ii. Emphasize the broader impacts of your research
      iii. Avoid jargon and long stream of facts
      iv. Don’t get bogged down with details/prefacing with a lot of caveats
   d. Helpful tips
      i. Avoid unnecessarily long words
      ii. Have good visuals/analogies ready to use whenever helpful
      iii. Have in mind where you want your entire elevator talk to go and stay on track
      iv. Pay attention to the audience
      v. Use body language, tone of voice and gestures to guide them to hear what you are saying
      vi. Practice!

III. Divide into groups and practice elevator talks with members of different fields

IV. Final announcements: Office of Equity and Inclusion interested in funding members to go to conferences, would probably prefer to sponsor members that will have a presentation/poster. Further information will be gathered regarding this.

Next meeting is next Thursday November 20, 2014 at 5:30 p.m in LISB 217. Meeting will be a general meeting with planning involved for the upcoming term.

End: 6:30 p.m.